

Personal Copy

To
Director
ICT Cell, Khulna University

Subject: Web Mail Requisition

Create New Mail ID

First Name :

Last Name :

Designation :

Discipline / Institute/
Administrative Office Name :

Desired Mail Address :
(sample@ku.ac.bd) of
(sample@discipline_name.ku.ac.bd)

Existing Mail ID :

Phone Number :

Password Reset

Full Name :

Mail ID :

Discipline / Institute/
Administrative Office Name :

Signature & Date

N:B: Must be filled up both Personal and ICT Cell Copy.

ICT Cell Copy

To
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ICT Cell, Khulna University

Subject: Web Mail Requisition

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Last Name :

Discipline / Institute/ Administrative Office Name :

Designation :

Desired Mail Address :
(sample@ku.ac.bd) or
(sample@discipline_name.ku.ac.bd)

Existing Mail id :

Phone Number :

Created Mail ID (ICT Cell Use Only) :

Password Reset

Full Name :

Mail ID :

Discipline / Institute/ Administrative Office Name :

Signature & Date