

Admission Guideline

for

Master of Social Science (MSS) in Sociology

Session: 2019-2020 (Second Intake)



**Sociology Discipline
Social Science School
Khulna University
Khulna-9208
Bangladesh**

Phone# +88-041-751112, +88-01790-040620/ 01708-125488

1. General Instruction

Sociology Discipline under Social Science School of Khulna University invites application from the qualified candidates for admission in its Master of Social Science (MSS) in Sociology program in the session of 2019-2020 (Second Intake). The duration of the program is one year and the total number of seats is 50.

2. Eligibility for Admission

For admission in MSS program a candidate must have a four-year degree of Bachelor of Social Science (Hons.) in Sociology having at least GPA 2.5/ Second class from any recognized university/institution. Candidate who has appeared for final examination may also apply, but he/she has to submit original certificate during admission or within a stipulated time given by the admission test committee.

3. Admission Test

MSS admission test will be conducted either on written examination or viva-voce on the fields of Sociology.

4. Time Schedule

- 4.1 **Distribution of Admission Form:** November 17, 2019 to December 17, 2019 from the Office of Sociology Discipline, Room No.: 3373, 2nd Floor, Kabi Jibanananda Das Academic Building, Khulna University, Khulna-9208 during office hours of working days on payment by cash of BDT. 1,500 (One thousand and five hundred) only.
- 4.2 **Submission of Admission Form:** Candidate has to submit completed Application Form to the same Office during office hours within the stipulated days as mentioned in section 4.1.
- 4.3 **Publication of the List of Eligible Candidates with Roll Number:** December 19, 2019
- 4.4 **Date and Time of Admission Test:** December 21, 2019 at 10:00 am
- 4.5 **Publication of Admission Test Result:** December 22, 2019
- 4.6 **Admission from Merit List:** January 01, 2020 from 10:00 am to 12:00 pm
- 4.7 **Reporting from Waiting List:** January 02, 2020 from 10:00 am to 11:00 am
- 4.8 **Admission from Waiting List (if necessary):** January 02, 2020 from 11:00 am to 1:00 pm
- 4.9 **Starting of Class:** January 02, 2020 (tentative)
- 4.10 **Course Registration (tentative):** January 02, 2020 to January 08, 2020 (without fine) and January 09, 2020 to January 15, 2020 (with fine). The admitted students need to keep close contact to the Discipline Office for getting final schedule.

5. Guideline for Submission of Application

- 5.1 Every candidate must have to submit the Application Form filling up by himself/ herself to the Chairman, MSS Admission Test Committee 2019-2020, Sociology Discipline, Room No.: 3373, 2nd Floor, Kabi Jibanananda Das Academic Building, Khulna University, Khulna – 9208 directly or by postal service during the time and date mentioned in section 4.1. Incomplete or erroneous Form will be rejected. The **Application Form send by postal service reached after the deadline will also be rejected**. The candidate will have to collect his/her Admit Card for admission test by own responsibility at the time of submitting the Application Form. Roll number of an applicant will be assigned in the list of eligible candidates as mentioned in the section 4.3. Eligible candidate needs to collect and write that roll number in appropriate place of the Admit Card at his/her own responsibility.
- 5.2 Following documents need to be attached with the Application Form:
- Attested photocopies of certificate and mark sheet/ transcript of BSS (Hons.)/ equivalent examination.
 - 02 (two) passport size photographs taken recently pasted in the selected places on the Form.

6. Medical Test

A doctor of Khulna University will examine the health of the selected candidates. If any kind of physical and /or mental disorder is identified and s/he could not participate in the educational activities of the University, then s/he will be considered disqualified for admission.

7. Rules for Admission

- 7.1 The candidates of the merit list will be admitted from 10:00 am to 12:00 pm on the scheduled admission day as mentioned in section 4.6. If any candidate fails to remain present in the scheduled date and time, selection of the candidature will be cancelled, *i.e.* after expiration the date and time of admission, candidates of merit list shall not be allowed to take admission under any circumstance. If any seat remains vacant after admission from the merit list, then the candidate from waiting list will be admitted according to his/her merit position.
- 7.2 The candidates in the waiting list must have to report in the scheduled date and time as mentioned in section 4.7. Later (as mentioned in section 4.8), only the reported candidates will be admitted on the basis of merit position subject to availability of vacant seat(s).
- 7.3 The admitted students must have to complete their course registration within 02 (two) weeks from the starting of class, as mentioned in section 4.10. If any student fails to do so, his/her admission will be cancelled and within next 07 (seven) working days, the required number of candidate(s) from the waiting list will be admitted according to the merit position in vacant seat(s).
- 7.4 Eligible candidates must have to submit original academic mark sheets/transcripts, certificates and no objection certificate from the respective institution (if necessary) along with 01 (one) set of photocopy of all documents to the Admission Test Committee for verification at the time of admission.
- 7.5 To accomplish the admission process, the probable required amount of money is BDT 13,000.00 (Thirteen thousand) only.

8. Special Guideline

- 8.1 Admission test will be administered in English.
- 8.2 Admission test committee reserves all rights to change any kind of rules and regulations related to admission.
- 8.3 It is not possible to ensure seat in any of the residential halls of Khulna University for the newly admitted students.
- 8.4 The candidates will have to collect all sorts of necessary information related to MSS admission from the Notice Board of Sociology Discipline, 2nd Floor, Kabi Jibananda Das Academic Building, Khulna University, Khulna.



(Professor Mst. Taslima Khatun)

Chairman

MSS Admission Test Committee, Session: 2019-2020 (Second Intake)

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Head

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