

**Business Administration Discipline**  
**Khulna University**  
**Admission to the MBA (Regular) Program 2025-2026**

Business Administration Discipline, Khulna University invites application from the prospective candidates in its MBA (Regular) Program. Prospective Candidates can apply in person or through postal or courier service:

1. **No. of students to be admitted:** 40
2. **Duration of the Program:** Four (4) regular academic semesters. BBA Graduates of KU can complete in three (03) semesters subject to the exemption of fundamental courses.
3. **Class Time:** Weekdays Only.
4. **Eligibility:** For admission into the **MBA (Regular) program**, candidates must have:
  - (i) A 04/05-year bachelor degree(s) or equivalent from any Bangladeshi university or Foreign University recognized by the UGC and which is not in any kind of restriction list circulated by the UGC.
  - (ii) University degree (s) with 16 years schooling or 15 years schooling including 3 years bachelor degree and at least 2 years job experience.
  - (iii) A candidate must not have a third division or a GPA less than 2.50 in any Degree/Examination.
  - (iv) Candidates can apply with Appeared Certificates of Bachelor degree but he/she must submit the original copies of certificate/transcript within 2 months of commencement of class otherwise admission will be cancelled.

**5. Components of the Admission Test:**

Candidates will be selected on the basis of previous academic results, written test and Viva-Voce. Distribution of marks will be as follows:

Dimensions			Remarks
Total in English 45 Marks	English Comprehension	<b>10</b>	<b>Pass Marks 26</b>
	Free hand writing	<b>10</b>	
	Grammar	<b>25</b>	
Mathematical Problem Solving and Analytical Ability	<b>10</b>		
Recent Knowledge (Business and Economy related)	<b>10</b>		
<b>Total Marks of Written Test</b>		<b>65</b>	
<b>Total Marks of Viva-Voce</b>		<b>20</b>	<b>Pass Mark 8</b>
15 Marks of Academic Attainment	GPA of S.S.C. or equivalent	<b>7.5 Marks</b>	
	GPA of H.S.C. or equivalent	<b>7.5 Marks</b>	
<b>Total</b>		<b>100</b>	

## 6. Application Form Collection and Submission:

<b>Collection</b>	Application form can be collected from the website ( <a href="http://www.ku.ac.bd">www.ku.ac.bd</a> ) for free or from the office (@tk.50) of the Business Administration Discipline during the office hours from <b>October 21, 2025 to December 15, 2025</b> (except holidays).
<b>Submission</b>	Application must reach the following address (point# 9) on or before <b>December 15, 2025</b> during office hours (10.00 am to 02.00 pm) by post or courier.
<b>Application Fee</b> Tk. 1,500/=	<b>Bank Draft/ Pay Order:</b> Issued in favor of Chairman, MBA Admission Committee, Khulna University, Khulna. It should be sent with the application.

## 7. Important Dates and Relevant Information:

- List of applicants eligible for the Admission Test will be displayed on the notice board/website on **December 17, 2025**
- Written Test on **December 22, 2025** from 10.00 am.to 11.00 am.
- Result of written test on **December 24, 2025.**
- Viva-Voce will be held on **December 28, 2025** from 10.00 am. (only short listed candidates based on written Test Result).
- Results will be published on or before **December 29, 2025.**
- Admission from the merit list: **December 30, 2025. from 10:00 am to 11:00 am** and Admission from the waiting list: **December 30, 2025. from 02:00 pm to 03:30 pm**
- The commencement date of classes : **Will be Announced later.**

## 8. Special Instructions:

- a. Foreign degree holder must submit equivalence certificate from proper authority.
- b. Candidates must attach two copies of recent (Taken within last one month) color passport size photograph with the application form.
- c. **In case of failure to appear physically, candidates will not be considered for admission.**
- d. Admission Committee reserves all right regarding any issue concerning the admission test.

## 9. Contact for Further Information/ Address for correspondence:

For further query, please contact the office of The Head, Business Administration Discipline, Academic Building -3, Ground Floor, Khulna University, or call 01798215338 from 10.00 am to 4.00 pm in the weekdays.

Chairman  
MBA (Regular) Admission Committee 2025-2026  
&  
Head  
Business Administration Discipline



BUSINESS ADMINISTRATION DISCIPLINE  
KHULNA UNIVERSITY

**KHULNA UNIVERSITY**  
Business Administration Discipline  
Application Form for MBA (Regular) Admission,  
Session: 2025-2026  
(Please take print on both side of a A4 size paper)

Paste Here  
  
One Recent Passport  
Size Color Photo  
(Taken within last 1  
month)

For Office Use Only		Applicant to fill in
Registration No.:	Form No.: <input type="text"/> Admission Test Roll No: <input type="text"/> Merit Position: <input type="text"/>	<b>Pay order/ Bank Draft</b>  No. Amount: 1,500/- Issuing Branch: Date:
Roll No.:		
Date of Admission:		
Signature of the Chairman, Admission Committee		
Signature of the Registrar		

**Applicant to fill in**

- Full name in block letters (in English):.....  
(in Bangla):.....
- Father's Name:.....
- Mother's Name:.....
- Address: (a) Present:.....  
.....  
(b)Permanent:.....  
.....  
Mobile No: .....  
Email ID: .....
- Date of Birth: 

DD	MM	YYYY
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- Nationality:.....



BUSINESS ADMINISTRATION DISCIPLINE  
KHULNA UNIVERSITY

**ADMIT CARD**  
**KHULNA UNIVERSITY**  
Business Administration Discipline  
Application Form for MBA(Regular) Admission, Session: 2025-2026

Paste Here  
  
One Recent Passport  
Size Color Photo  
(Taken within last 1  
month)

For Office Use Only	
Form No.	
Admission Test Roll No:	

- Full Name in Block Letters (in English):.....
- Father's Name:.....
- Mother's Name:.....

.....  
Signature of the Applicant  
(Please See Overleaf)

7. Educational Qualifications of the Applicant (**Complete this section carefully and correctly**). This application will be cancelled if information is incomplete or incorrect:

Name of the Examination	Year of Passing	Board/ University	Division/Class/ CGPA
SSC/Equivalent			
HSC/Equivalent			
Bachelor 3 / 4 / 5 years (Please Encircle)			
Master			

8. Date of Graduation 

DD	MM	YYY
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 (As per result publication Date)

9. NID No.: .....

**Applicable for the Candidates (With 3 Year Bachelor Degree)**

10. Work Experience :

Organization	Position	Date of Joining

**Applicant's Declaration**

The information provided in this application form is true and correct. I accept that Khulna University reserves the right to terminate my admission at any time if any item of the information given by me is found to be false or incorrect.

**I declare that if I get admission in Khulna University:**

- a) I will abide by all the rules and regulations of the University.
- b) During my studentship here, I will comply with any decision of any authority of the University or decisions of any person authorised by the University.
- c) I will comply with any change of rule and ordinance of the University.

.....  
Signature of the Applicant

<b>For Office Use Only</b>	
<p>..... <b>Signature of the Chairman</b></p>	<p>..... <b>Signature of the Scrutinizer</b></p>

**Instructions for Completing the Application Form**

1. Affix two **recent** passport size colour photographs (taken within last 1 month) on the specified boxes.
2. Attach photocopies of all Certificates and Transcripts/ Marks Sheets/ Appeared Certificate
3. Submit the completed application to the office of Head, Business Administration Discipline by **December 15, 2025 either in person or by post or courier.**
4. Make sure that you have completed the application form and the **Admit Card** properly.
5. Written Admission test would be held on **December 22, 2025**
6. Viva Voce (short listed candidates based on Result of written test) or **December 28, 2025** .