Business Administration Discipline, Khulna University
Admission
Evening MBA Program 2025-2026 (1st Batch)
Executive MBA Program 2025-2026 (1st Batch)

MBA AT KHULNA UNIVERSITY

Evening MBA	Application Information	Executive MBA
Eligibility: 4-year Bachelor Degree **Seats:** 45 **Class time: Evening (in weekdays)** Application Fee: BDT 1,800	**Application Deadline :** EvMBA : **December 28, 2025** ExMBA: **December 28, 2025** **List of the Eligible Applicants :** EvMBA : **December 29, 2025** ExMBA : **December 29, 2025** **Admission Test:** EvMBA: **January 03, 2026 From 10.00am** ExMBA: **January 02, 2026 From 10.00am**	**Eligibility:** 4/3 year Bachelor degree with minimum 2/3 year work experience after graduation. **Seats:** 35 **Classes : Friday Only** Application Fee: BDT 2,000

See details in the brochure in
www.ku.ac.bd ; or contact 01798215338 (Office hours only)

Head
Business Administration Discipline &
Chairman, Evening & Executive MBA Admission Committee, 2025-2026 (1st Batch)
Khulna University

24.11.25

Head
Business Administration Discipline
Khulna University, Khulna.

BUSINESS ADMINISTRATION DISCIPLINE
KHULNA UNIVERSITY

Business Administration Discipline
Khulna University
Admission to the Evening MBA Program 2025-2026 (1st Batch)

Business Administration Discipline, Khulna University invites application from the prospective candidates in its Evening MBA Program.

1. **No. of students to be admitted:** 45
2. **Duration of the Program:** 24 months
3. **Total Cost:** Tk. 165,000 (Approx.)
4. **Class Time:** During the weekdays in the evening. (From 06.00 pm to 08.30 pm)
5. **Eligibility:**
   - Candidates seeking admission into a Master's program must possess a three/ four/ five-year Bachelor degree from a recognized university (home and abroad); with 16 years schooling; and a minimum CGPA-2.50/ Class- 2nd Class/ division. The degree must be approved by UGC as Equivalent degree.
   - A candidate must not have a third division or a GPA less than 2.50 in any Degree/ Examination.
   - A candidate may apply with Appeared Certificates (in appropriate case) for the program but he/ she must submit the original copies of certificate/ transcript within 2 months of the commencement of class otherwise his/her admission will be cancelled.

6. Components of the Admission Test:

Candidates will be selected on the basis of previous academic results, written test and Viva-Voce. Distribution of marks will be as follows:

Dimensions		Marks	Pass Marks
Written Exam	I) English Composition & free hand writing- 25 II) Current Affairs (Business & Economics)- 5	30	12
Viva-Voce		10	5
Academic Attainment	I) GPA of S.S.C or equivalent- 05 II) GPA of H.S.C or equivalent- 05	10	
Total		**50**	

7. Application Form Collection and Submission:

Application form Collection	From **November 26, 2025** from the Office @ Tk. 50 during office hours or from website for free (https://ku.ac.bd)
Application Submission	To the office of BA Discipline (During Office hours 9:00 am to 4:00 pm) or by post on or before **December 28, 2025**
Application Fee Tk. 1,800/=	In cash to the office of BA Discipline (during office hour) or Pay Order (issued in favor of Chairman MBA Admission Committee)

8. Khulna University Quota:

There will be a quota of three (03) seats in Evening MBA Program (in addition to stipulated seats) for the faculty members and officers of Khulna University. Applicants for this quota have to obtain minimum pass mark (in each individual section) in order to be eligible for admission.

9. Important Dates and Relevant Information:

- List of applicants eligible for the Admission Test will be displayed on the notice board and KU website on **December 29, 2025.**
- Written Examination will be held on **January 03, 2026** from **10.00 am.**
- Result of the Written Test on **January 04, 2026**
- Viva-Voce will be held on **January 06, 2026** from **10.00 am.** (Only short listed candidates based on written test).
- Final Result of selected Candidates for Admission will be published on **January 07, 2026**
- Selected Candidates from the merit list will be admitted on **January 08, 2026** from **10:00 am to 04:00 pm.**
- Admission from the waiting list (if any) will be held on **January 08, 2026** from **04.00 pm to 05.00 pm.**
- Tentative date for the commencement of classes: **January 11, 2026**

10. Special Instructions:

a. In case of detection of **any misleading, false and fabricated information by the applicant** regarding application matter during or after admission test, the admission committee holds the rights to take any action. The admission committee also holds the sole right to take any action regarding the admission matters.

b. **Admission Committee reserves all right regarding any issue concerning the admission test.**

11. Candidates must appear physically for admission with all the final academic documents duly issued by appropriate institutions.

12. Contact for Further Information:

For further query, please contact the office of The Head, Business Administration Discipline, Ground Floor, Academic Building-3, Khulna University, or call 01798215338 from 10.00 am to 4.00 pm in the weekdays.

24.11.25

Chairman
Evening MBA Admission Committee 2025-2026 (1st Batch) &
Head
Business Administration Discipline

KHULNA UNIVERSITY

Business Administration Discipline
Application Form for Evening MBA Admission
Session: 2025-2026 (1st Batch)

Please read the application guideline thoroughly
Before you complete the application form
(Please take print on both side of a Legal size paper)

Paste Here

One Passport Size Color Photo (Taken within last 3 months)

For Office Use Only		**Applicant to fill in**
Registration No.:	Form No.:	
Roll No.:		**Pay order/ Bank Draft**
Date of Admission:	Admission Test Roll No.:	
..... Signature of the Chairman, Admission Committee	Merit Position:	
..... Signature of the Registrar		**Amount Received:**

Applicant to fill in

1. Full name in block letters (in English):.....
   (in Bangla):.....
2. Father's Name:.....
3. Mother's Name:.....
4. Address: (a) Present:.....
   .....
   (b) Permanent.....
   .....
   Mobile No.....
5. Date of Birth:

DD	MM	YYYY

6. Nationality:.....
7. Are You Applying for the Quota (Teachers / Officers) of Khulna University[Put tick (✓)]?
   ☐Yes ☐ No

.....

ADMIT CARD

KHULNA UNIVERSITY

Business Administration Discipline
Application Form for Evening MBA Admission
Session: 2025-2026 (1st Batch)

Paste Here

One Passport Size Color Photo (Taken within last 3 months)

For Office Use Only	
Form No.	
Admission Test Roll No:	

1. Full Name in Block Letters (in English):_____
2. Father's Name:_____

.....
Signature of the Applicant
(Please See Overleaf)

8. Educational Qualifications of the Applicant (Complete this section carefully and correctly. This application will be cancelled if information is incomplete or incorrect):

Name of the Examination	Year of Passing	Board/ University	Division/Class/CGPA
SSC/Equivalent			
HSC/Equivalent			
Bachelor 3/ 4/ 5 years (Please Encircle)			
Master			

9. Date of Graduation:

DD	MM	YYYY

(According to result publication date of transcript/mark sheet)

Applicant's Declaration

The information provided in this application form is true and correct. I accept that Khulna University reserves the right toterminate my admission at any time if any item of the information given by me is found to be false or incorrect.

I declare that if I get admission in Khulna University:

a) I will abide by all the rules and regulations of the University.

b) During my studentship here, I will comply with any decision of any authority of the University or decisions of any person authorised by the University.

c) I will comply with any change of rule and ordinance relating to Evening MBA Program as enacted by the University.

.....
Signature of the Applicant

For Office Use Only	
..... Signature of the Scrutinizer	..... Signature of the Chairman Admission Committee

Instructions for Completing the Application Form

1. Affix two recent passport size photographs on the specified boxes.
2. Attach photocopies of all marks sheets or transcripts.
3. Your application must be submitted (or reached) to the office, Head, Business Administration Discipline by **December 28, 2025 before 4.00 pm.**
4. Make sure that you have completed the application form and the **admit card** properly.
5. Collect the **admit card** (at the time of submitting application form) **without which you will not be allowed to sit for the Admission Test.**
6. Written Examination will be held on **January 03, 2026** from **10.00 am.**
7. **Viva-Voce** will be held on **January 06, 2026** from **10.00 am.**

BUSINESS ADMINISTRATION DISCIPLINE
KHULNA UNIVERSITY

Business Administration Discipline
Khulna University
Admission to the Executive MBA Program 2025-2026 (1st Batch)

Business Administration Discipline, Khulna University invites application from the prospective candidates in its Executive MBA Program.

1. **Number of seats available for admission:** 35
2. **Duration of the Program:** 24 months minimum
3. **Total fees for the program:** Tk.1,78,000 (approximately)
4. **Class Time:** Friday only
5. **Application Eligibility:**

(i) A 04/05-year bachelor degree(s) or equivalent from any Bangladeshi university recognized by the UGC and which is not in any kind of restriction list circulated by the UCG (or Foreign University) and a minimum 02 years' professional experience (after graduation).

(ii) For a 03 year bachelor degree or equivalent, a minimum 03 year work experience (after graduation)

(iii) For the degree obtained from a foreign university must be presented with an equivalence certificate issued by the UGC.

(iv) A candidate must not have a 3rd Division or a CGPA less than 2.50 in any Degree/Examination.

Following experiences will be considered as professional experience

a) Salaried employment (in Grade-10 or above as per National Pay Scale 2015 or equivalent position) in government, private, NGO, or any other registered organization.

b) Practice as a registered independent professional such as physician, lawyer, accountant, consultant, etc.

c) Entrepreneurs (Owner and Owner-Manager) of any registered enterprise.

- All applicants must submit appropriate document such as experience certificate/employment certificate from the employer, professional registration certificate, trade license and TIN certificates the proof of professional experiences.
- Admission Committee based on the above criteria and the documents submitted will evaluate and decide on the appropriateness of professional experience.

6. Selection criteria and process for admission:

Candidates will be selected on the basis of previous academic result, professional experience and an individual Admission Interview only.

Criteria	Marks
Previous Academic Attainment	40
Professional Experience	40
Admission Interview	20
Total	100

Application form Collection	From **November 26, 2025** from the Office with payment of Tk. 50 during office hours or can be downloaded free of charge from www.ku.ac.bd or www.kuba.ac.bd
Application Submission	To the office of BA Discipline Office (Only office days from 9:00 am to 4:00 pm) in person or by post on or before **December 28, 2025**
Application Fee Tk. 2,000/=	In cash during submission of application to the office of BA Discipline or through a Pay Order (issued in favor of Chairman, MBA Admission Committee)

8. Important Dates and Relevant Information:

- Publication of the list of the eligible applicants: **December 29, 2025**
- Admission Test (Admission Interview): **January 02, 2026** at **10.00am**
- Publication of the list of selected candidates in merit and waiting list: **January 04, 2026**
- Admission from the merit list **January 07, 2026** from **10:00 am to 12:00 pm.**
- Admission from the waiting list (if any): **January 07, 2026** from **12:30 pm to1.00 pm.**
- Commencement of class: **January 09, 2026**

9. Candidates must appear in person before the Admission Committee for the Admission Interview.

10. In case of detection of any misleading, false and/or fabricated information and documents utilized by the applicant for the admission purpose will result in exclusion from the admission process, termination of the admission at any point of the studentship, and or other appropriate administrative and legal actions. The Admission Committee reserves all the rights to make all the decisions relating to declared schedule and process for admission at any point of time as they deem necessary; the committee reserves the right to administer appropriate actions where they deem necessary.

11. Contact for Further Information:

For further query, please contact the Office of The Head, Business Administration Discipline, Grand Floor (Academic Building-3), Khulna University, or call 01798215338 from 10.00 am to 4.00 pm.

24.11.25

Head
Business Administration Discipline and Chairman
Executive MBA Admission Committee 2025-2026 (1st Batch)

KHULNA UNIVERSITY

Business Administration Discipline

Executive MBA Program

Admission Session: 2025-2026 (1st Batch)

Instructions relating to submission of Application Form and Admission Interview

There are 03 pages ExMBA admission application material. The first 02 pages constitute admission application form. The 3rd page is the Admit Card part for admission test. Applicant must fill in all the 03 pages with due diligence with accurate information. The first 02 pages will be retained by the office. The Admit Card part will be stamped by the office while you submit the application to the office and will be returned to you. Please note that you must collect the Admit Card while you submit your application to the office. **Without a duly stamped Admit Card, no applicant will be allowed to appear at the Admission Interview**.

With the duly filled admission application form the following documents must be supplied and

1. Affix two recent passport size photographs on the specified boxes in the admission application form and the Admit Card.
2. Attach photocopies of all the mark sheets and/transcripts of SSC/HSC/Bachelor/Master (or equivalent examinations) examinations and equivalence certificate (in appropriate case only).
3. For the salaried employment, please attach the copy of the Experience/Employment Certificate from the employer/employers with the application form. Experience/Employment Certificate must indicate employment position, joining date and ending date (continuity in appropriate case) clearly and must be signed by the competent authority. In case of independent professional practice, self-employment as entrepreneur you must submit an appropriate documentation from competent authority which will clearly indicate the registration/approval number and date of your professional practice/entrepreneurship along with your name there. For example Trade License, Professional Registration and Practice Approval and other similar kind of document. Please only attach photocopy of such appropriate document and retain the original document with you.
4. Please attach photocopy of your NID with the application form.
5. Please attach the documents 1-4 with the Application Form and pin them together carefully. Please don't pin the Admit Card with the Application Form.

Your application must be submitted (or reached) to the Office of the Head, Business Administration Discipline latest by **4.00 pm, December 28, 2025 Please note that no application form will be received after this deadline.**

Admission Test will be conducted in the form of admission interview with the individual applicants. **Individual applicant must physically appear before the Admission Committee for the Admission Interview which will take place on the January 02, 2026 at 10.00am.** Admission Interview will take place at the Office of the Head, Business Administration Discipline, and Khulna University. Please report for the Admission Interview before 09.30 am on this day. For the Admission Interview please bring the following documents with you

1. **Admit Card**
2. **All the original certificates and mark sheets and/transcripts of SSC/HSC/Bachelor/Master (or Equivalent examinations) examinations.**
3. **Original Employment/Experience Certificate or Documentary Proof of Profession**
4. **NID**

Please find the Application Form and Admit Card Form in the following pages. Please print them and fill in them as per the aforesaid instructions and guidelines.

BUSINESS ADMINISTRATION DISCIPLINE
KHULNA UNIVERSITY

KHULNA UNIVERSITY

Business Administration Discipline

Application Form for Admission Executive MBA Program

Session: 2025-2026 (1st Batch)

(Please take print on the both side of an A4 size paper)

Paste Here

One Passport Size Color Photo (Taken within last 3 months)

Office will fill in this part. Applicant must not write in this part.	
Registration No.:	**Form No.:**
Student ID:	**Admission Test Roll No.:**
Date of Admission:	**Admission Test Merit Position:**
..... **Registrar, Khulna University**	**Selected and Recommended for Admission** ..... **Chairman, Executive MBA Admission Committee**

Applicant to fill in

1. Full name in block letters (in English):.....

   (in Bangla):.....

2. Father's Name:.....

3. Mother's Name:.....

4. Contact: (a) Present Address:.....

   .....

   (b)Permanent Address: .....

   .....

   (c) Mobile No.....

   (d) Email: .....

5. Date of Birth: | DD | MM | YYYY |

6. Nationality:.....

7. NID No.....

8. Educational Qualifications of the Applicant (Complete this section carefully and correctly. This application will be cancelled if information is incomplete or incorrect):

Name of the Examination	Passing Year	Board/ University	Division/Class/ CGPA
SSC/Equivalent			
HSC/Equivalent			
Bachelor3/4/5 years (Please Encircle)			
Master			

9. Date of Graduation: | DD | MM | YYYY | (Result publication date in transcript/mark sheet)

10. Professional Experience (In case of salaried employment in government or privately own organizations please, mention your experience of the positions in or above 10th grade in the National Pay Scale 2015 or equivalent. Professional Practitioners (e.g. Medical PR actioner, Lawyer, Certified Accountants, Architects, and alike as well as Entrepreneurs/ Owners of the enterprises with appropriate proof of documentation are eligible for application):

a) Total duration of job experience or experience as an entrepreneur / or business owner:

Years	Months

b) Current job:

Organization	Position*	Date of joining

* *If not employed, please write Entrepreneur /Independent Professional*

c) Date of joining the first job/ starting date as independent Professional/Entrepreneurs:

Organization	Position*	Date of joining

Applicant's Declaration

The information provided in this application form is true and correct. I accept that in any credible evidence relating to obtaining admission with incorrect information and falsified or fabricated document(s) Khulna University reserves the right to terminate my admission and/or initiative any appropriate disciplinary procedure at any point of the admission process, my studentship and even after my graduation.

I hereby unconditionally declare and accept that if I get admitted in the Executive MBA Program of Khulna University. I will comply with all the existing as well as future changes in the academic (i.e. program structure, syllabus, course structure, course registration requirement and procedure, class schedule and time, examination and evaluation process, award of degree, and any other applicable), administrative and disciplinary regulations of the university and the Executive MBA Programs well as the fee schedule set by the university for the Executive MBA Program; and the process of enforcements and effects of all the aforesaid matters during my studentship in the Khulna University and in the Executive MBA Program.

.....
Date and Place

Signature of the Applicant

For Office Use Only

.....
Signature of the Scrutinizer and Date

.....
Chairman, Executive MBA Admission Committee

BUSINESS ADMINISTRATION DISCIPLINE
KHULNA UNIVERSITY

ADMIT CARD

KHULNA UNIVERSITY

Business Administration Discipline
Executive MBA Admission
Admission Session: 2025-2026 (1st Batch)

For Office Use Only	
Form No.	
Admission Test Roll No.	

Paste Here
One Passport
Size Color Photo
(Taken within last
3 months)

1. Full Name in Block Letters (in English):_____
2. Father's Name:_____
3. NID No: _____

.....
Signature of the Applicant