

Registrar
Khulna University
Khulna

Date:

Through Proper channel.

Subject: For Employment Certificate.

Dear Sir,

I need an employment certificate for my own use. My particulars are given below:

1. Appointed to the post of lecturer on.....
2. To the Position of Assistant Professor (fresh/upgradation) on
3. To the position of Associate Professor (fresh/upgradation) on
4. To the position of Professor (fresh/upgradation) on
5. Granted Lien from to
6. Granted Extraordinary leave from to
7. Any other point/information (if any)

With thanks,

Name:

Designation:

Discipline:

E-mail: