BUSINESS ADMINISTRATION DISCIPLINE
KHULNA UNIVERSITY

Business Administration Discipline
Khulna University
Admission to the MBA (Regular) Program 2019-2020

Business Administration Discipline, Khulna University invites application from the prospective candidates in its MBA (Regular) Program. Prospective Candidates can apply through postal or courier service:

1. **No. of students to be admitted:** 35

2. **Duration of the Program: Four (4) regular academic semesters**. BBA Graduates of KU can complete in three (03) semesters subject to the exemption of fundamental courses.

3. **Class Time:** Weekday time.

4. **Eligibility:** For admission into the **MBA (Regular) program**, candidates must have:
   (i) A four/five years' bachelor degree from any recognized university and at least 8 (eight) points calculated based on the table below.
   (ii) A Bachelor degree (less than four years) with a Master degree and having at least 8 (eight) points calculated based on the table below.
   (iii) A candidate must not have a third division or a GPA less than 2.00 in more than one Degree/Examination.

Point Calculation Table

Certificate/Examination		Division/Class and Points		
		1st Division/Class	2nd Division/Class	3rd Division/Class
S.S.C. or Equivalent	GPA*	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	3	2	1
G.C.E. "O" Level	GPA	3.00 and above	2.00 to below 3.00	1.00 to below 2.00
	Point	3	2	1
H.S.C. or Equivalent	GPA*	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	3	2	1
G.C.E. "E" Level	GPA	2.50 and above	1.50 to below 2.50	1.00 to below 1.50
	Point	3	2	1
Bachelor Degree (2 years)	CGPA	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	3	2	1
Bachelor Degree (3 years)	CGPA	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	4	3	2
Bachelor Degree (4/5 years)	CGPA	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	6	5	3
Master Degree	CGPA	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	3	2	1

* GPAs for SSC or equivalent and HSC or equivalent are calculated on a 5-point scale. Other GPAs are calculated on 4-point scale.

* If a candidate submits both original and converted results of any certificate/degree examination, the original results will be considered for the minimum point's calculation.

5. **Components of the Admission Test:**
   Candidates will be selected on the basis of previous academic results and Viva-Voce. Distribution of marks will be as follows:

Dimensions	Marks
Viva-Voce	**50**
GPA of S.S.C. or equivalent	15
GPA of H.S. C. or equivalent	15
CGPA of 5/4-year Bachelor/ (3-year Bachelor + 1-year Masters)	20
Total	**100**

6. Application Form Collection and Submission:

Collection	From **October 01, 2020** from website (www.ku.ac.bd or www.kuba.ac.bd)
Submission	Application must reach the following address on or before **October 21, 2020** during office hours (10.00 am to 02.00 pm) by post or courier.
Application Fee Tk. 1,000/=	**Bank Draft/ Pay Order:** Issued in favor of Chairman, MBA Admission Committee, Khulna University, Khulna. It should be sent with the application.

7. Important Dates and Relevant Information:

- List of applicants eligible for the Admission Test will be displayed on the notice board/website on **November 03, 2020**
- Viva-Voce will be held on **November 07, 2020 to November 09, 2020** .
- Results will be published on or before **November 12, 2020.**
- Admission from the merit & waiting list (if required) will be on **November 17, 2020 & November 19, 2020** respectively.
- The commencement date of classes : **November 22, 2020**

8. Special Instructions:

a. Candidates applying with appeared certificate must submit their Final Result (Certificate/Mark sheet/Transcript) on or before the day of viva-voce through post/ courier.

b. Foreign degree holder must submit equivalence certificate from proper authority.

c. Candidates must attach two copies of recent (Taken within last one month) color passport size photograph with the application form.

d. Admission Committee reserves all right regarding any issue concerning the admission test.

9. Contact for Further Information/ Address for correspondence:

For further query, please contact the office of The Head, Business Administration Discipline, Kobi Jibanananda Das Academic Bhavan (Academic Building -3, Ground Floor), Khulna University, or call 01798215338 from 10.00 am to 2.00 pm in the weekdays.

Chairman
MBA (Regular) Admission Committee 2019-2020
&
Head
Business Administration Discipline