

INSTITUTE OF EDUCATION AND RESEARCH

**KHULNA UNIVERSITY
KHULNA**



**Post Graduate Diploma in Education (PGDEd)
ADMISSION GUIDELINE
Session: 2019-2020**

1. PGDEd program

Institute of Education and Research of Khulna University invite application from the qualified candidates for admission in Post Graduate Diploma in Education (PGDEd) Program, 2019-2020 session. Applicants would be admitted into 1 year duration PGDEd Program.

2. Eligibility for Admission

- 2.1. Candidates passing Bachelor degree or its equivalent in any field from any university may be admitted to the program leading to the Postgraduate Diploma in Education.
- 2.2. Candidates shall be selected for admission in PGDEd program on the basis of his/her past academic records, work experience in education sector and, on the performance in admission test.

3. Components of Admission Test

- 3.1 The PGDEd admission test will be a viva-voce examination.
- 3.2 Candidates will be ranked as follows

Item	Marks
Viva-voce	20
Weight on Result of SSC, HSC and Bachelor/Equivalent degrees	20
Weight on job experience in Education sector	10
Total	50

Notes: The candidate must pass in the viva-voce. This distribution of marks is subject to change as decided by the Admission Committee 2019.

4. Important Dates and Relevant Information

- 4.1 **Submission of admission form:**
- Application form may be collected from the office of Institute of Education and Research (IER), 1st floor, Shaheed Syed Nazrul Islam Bhaban, Khulna University, Khulna from 28 April, 2019 to 18 June, 2019 during office hours (9.00AM - 5.00PM) on payment of TK. 1200/- (one thousand two hundred) by cash or by downloading the application form from the university website (www.ku.ac.bd).
 - Duly filled in application form may be submitted directly to the office of Institute of Education and Research (IER), KU within 18 June 2019 (by 5.00PM).
 - Applicants collecting the application form from university website need to send the filled in application form along with all necessary documents and a bank draft/ pay order of TK. 1200/- (one thousand two hundred) in favor of the Director IER, Account Name: IER Unnyon Tohobil, Account No: 0200010257804, Agrani Bank Ltd. Khulna University Branch, Khulna by post or directly to the office of IER.
- 4.2 **Publication of the list of eligible candidates with roll numbers:** 19 June, 2019.
- 4.3 **Date & Time of Viva-voce:** 20 June, 2019 (2.00 PM – 5.00 PM)
- 4.4 **Publication of result:** 21 June, 2019.
- 4.5 **Admission from the merit list:** 25 and 26 June, 2019 (10.00AM – 03.00PM)
- 4.6 **Reporting from the waiting list:** 27 June, 2019 (10.00AM – 12.00PM)
- 4.7 **Admission from the waiting list:** 27 June, 2019 (12.00PM – 3.00PM).
- 4.8 **Class starts:** 01 July, 2019

5. Application Guidelines

Every candidate will have to fill in the application form by oneself. Incomplete or erroneous form will be rejected. Applications sent by post reached after the deadline will also be rejected. The candidate will have to collect his/her admit card at his/her own responsibility from the mentioned office.

The following papers need to be attached with the application form:

- a. attested copies of the certificates, transcripts of all academic degrees
- b. certificate/s of work experience in education sector
- c. 02 (two) passport sized photographs.

6. Rules for Admission

- 6.1** The candidates from the merit list would be admitted from 10.00AM – 03.00PM in the scheduled admission day. If any candidate fails to be admitted in the scheduled date and time, selection of the candidate would be cancelled. If any seat lies vacant after the admission from the merit list, candidate from the waiting list will be admitted according to his/her merit position.
- 6.2** The candidates in the waiting list must have to report in the scheduled date and time.
- 6.3** The admitted students would have to complete their course registration according to the schedule. If any student fails to register in due time, his/her admission will be cancelled and candidate from the waiting list will be admitted in that vacant seat(s).
- 6.4** The eligible candidates must have to submit the original academic transcripts and certificates to the Admission Committee for verification at the time of admission.
- 6.5** The Admission Committee reserves all rights to change any rules and regulations related to admission.
- 6.6** It is not possible to ensure seat in residential Halls of Khulna University.
- 6.7** Candidates who have appeared in final examination of bachelor's level can also apply, but he/she has to submit the original mark certificates of bachelor's level during viva-voce.
- 6.8** Number of seats for PGDEd program in the session 2019-2020 is 40.

(Prof. A K Fazlul Hoque)

Chairman

PGDEd Admission Committee 2019-2020

Institute of Education and Research

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