Economics Discipline
Khulna University, Khulna

Advertisement for Admission in
Master of Development and Policy Studies (MDPS) Program

Economics Discipline of Khulna University invites application from qualified candidates of any Discipline/Department for admission in MDPS program for the session 2024-2025. Duration of the program is one year and six months. Total number of seats are 40 (forty).

Eligibility for admission: (i) Four-years Bachelor degree; or **(ii)** Three-years Bachelor degree with at least one-year Master degree; or iii) Three-years Bachelor degree and at least two years of job experience after graduation, at least equivalent to grade ten officer (national pay scale, 2015)/equivalent iv) Candidate who has appeared for final examination may also apply, but he/she must submit necessary academic transcript and certificate within 02 (two) months from the date of starting class. Otherwise, admission will be cancelled.

Distribution and submission of application form: November 01, 2024 to January 20, 2025
Admission test: January 24, 2025 (10:00 AM)
Class starts (tentative)**:** January 31, 2025

Application form and admission guideline can be collected from the office of Economics Discipline, Khulna University during office hours (09.00 AM to 04.30 PM on weekdays and 4:00 PM to 8:00PM at weekend), and can be downloaded from the Discipline website (https://ku.ac.bd/discipline/econ). The candidate needs to pay BDT 2,000 (Two thousand taka only) in cash as an application fee. For any further information you may contact the **Coordinator of MDPS program at 01739-052829** (during office hour).

(**Professor Khan Mehedi Hasan, PhD**)
Chairman
MDPS Admission Committee, Session: 2024-2025
Economics Discipline, Khulna University, Khulna-9208

Master of Development and Policy Studies (MDPS)
Session: 2024-2025

Admission Guideline

Economics Discipline, Social Science School
Khulna University, Khulna

1. General Information

1.1 Economics Discipline under Social Science School of Khulna University invites application from qualified candidates for admission in Master of Development and Policy Studies (MDPS) program for the session 2024-2025. Duration of the program is one year and six months. Number of seats are 40. Classes are generally held on Friday and Saturday (4.00 PM to 9.15 PM), and if necessary on Thursday (6.30 PM to 9.15 PM). Bus-service from campus to Khulna City is available after the class.

1.2 Candidate seeking admission to MDPS Program must fulfil following academic and/ or professional requirements:

i) Four-years Bachelor degree; or ii) Three-years Bachelor degree with at least one-year Master degree; or iii) Three-years bachelor degree and at least two years of job experience after graduation, at least equivalent to grade ten officer (national pay scale, 2015)/ equivalent.

1.3 Candidate must secure at least CGPA 2.50 in a scale of 4.00 or second class from subject of Social Science / Business Administration/Business Studies / Law / Life Science / Science, Engineering and Technology; or at least CGPA 2.25 in a scale of 4.00 or second class from Arts and Humanities/ Education / Fine Arts School from any recognized University/Institution.

1.4 Candidate who has appeared for final examination may also apply, but he/she MUST submit mark-sheet/grade-sheet/academic transcript and certificate within 02 (two) months from the date of starting class. Otherwise, admission will be cancelled.

1.5 MDPS admission test will be conducted in the form of viva-voce examination.

2. Important Dates

2.1 **Distribution of application form:** 01.11.2024 to 20.01.2025 from the office of Economics Discipline, Room No. 3339, Second Floor, Kabi Jibanananda Das Academic Building, Khulna University, Khulna, during office hour (09.00 AM to 04.30 PM on weekdays and 4:00 PM to 8:00 PM at weekend) on payment of BDT 2,000 (Two thousand BDT only) in cash. Application form and guidelines are also available at: https://ku.ac.bd/discipline/econ

2.2 **Submission of application form:** Duly filled in application form is to be submitted to the same office during office hour within the stipulated time as mentioned in section 2.1. Incomplete or erroneous application may be rejected. Application sent by post but reached after the deadline will not be considered. The candidate will have to collect his/her admit card for admission test by his/her own responsibility from the same office.

2.3 **Publication of the list of eligible candidates:** 22.01.2025 [circulated through the notice board, and website (https://ku.ac.bd/discipline/econ) of the Economics Discipline]

2.4 **Date and time of admission test:** 24.01.2025 at 10.00 AM

2.5 **Publication of result:** 25.01.2025 [circulated through the notice board, and website of the Economics Discipline (https://ku.ac.bd/discipline/econ)]

2.6 **Admission from merit list:** 29.01.2025 (10.00 AM to 03.00 PM)

2.7 **Reporting from waiting list (if applicable):** 30.01.2025 (10.00 AM to 11.00 AM)

2.8 **Admission from waiting list (if applicable):** 30.01.2025 (11.00 AM to 03.00 PM)

2.9 **Orientation and starting of class (tentative):** 31.01.2025

2.10 **Course registration (tentative):** 31.01.2025 to 06.02.2025 (without fine) and 07.02.2025 to 13.02.2025 (with fine). The admitted students need to keep close contact with discipline office.

3. Required Documents for Application

3.1 Photocopies of Bachelor certificate and mark-sheet/grade-sheet/academic transcript;

3.2 Photocopies of MSS/equivalent examination's certificate and mark-sheet/grade-sheet/academic transcript;

3.3 Job experience certificate for candidates having three-years Bachelor degree;

3.4 Two passport size recent color photographs pasted in the relevant places of the application form; and

3.5 Appeared certificate (if applicable).

4. Medical Test

Doctor of Khulna University will examine the health condition of the selected candidates. If any kind of physical and/or mental disorder is identified for which, it is not possible for the candidate to participate in academic activities of this University, then he/she will be considered disqualified for admission.

5. Rules for Admission

5.1 The following documents are to be submitted during admission:

5.1.1 One set photocopy of Bachelor/equivalent certificate and mark-sheet/grade-sheet/academic transcript;

5.1.2 One set photocopy of MSS/equivalent examination certificate and mark-sheet/grade-sheet/academic transcript;

5.1.3 Job experience certificate for candidates having three-years Bachelor degree;

5.1.4 Candidate submitted appeared certificate for final examination may be admitted conditional on his/her submission of mark-sheet/grade-sheet/academic transcript and certificate on or before 10.03.2025. Otherwise, admission will be cancelled; and

5.1.5 Two passport size recent color photographs.

5.2 Original copies of all certificates and mark-sheets/grade-sheets/academic transcripts must be kept with the candidate for verification during admission.

5.3 Candidates of the merit list will be admitted on the scheduled date and time as mentioned in section 2.6. If any candidate fails to be present in the scheduled date and time, candidature of that applicant **will stand cancelled**. That is, after the expiration of date and time of admission as mentioned in section 2.6, candidates of merit list **shall not be allowed** to take admission under any circumstances.

5.4 If any seat(s) remain vacant after admission from the merit list, then, candidate(s) from the waiting list will be admitted according to merit serial as per schedule mentioned in sections 2.7 and 2.8. Candidates of the waiting list must have to report on the scheduled date and time. Later, required number of students from the reported candidates will be admitted according to merit serial.

5.5 Admitted students will have to complete their course registration as per time schedule prescribed by the office. Admission will be cancelled, if any student fails to register in due time. In that case candidate(s) from the waiting list will be admitted in the vacant seat(s).

5.6 Following is the fee structure of the MDPS program:

Particulars	**Amount (BDT)**
Term Fees (3,000 BDT × 3 terms, payable in 03 terms)	9,000/-
Discipline Development Fund (payable in Term I only)	7,500/-
Course Registration Fees (payable in 3 terms)	79,200/-
Total	95,700/-

* In addition, student will have to pay admission and other fees approximately 8,000 BDT to Khulna University during the entire MDPS program as per the rule of Khulna University for Master's program. To accomplish the admission, and first term course registration, student will have to pay approximately 45,000 BDT; of which, 29,000 BDT will be required for course registration, 3,000 BDT for term fees, 7,500 BDT for Discipline development fee, 3,000 BDT for academic fees and 2,000 BDT for hall fees. Other expenses are payable in the subsequent terms.

6. Special Guidelines

6.1 The Admission Committee reserves all rights to change any rules and regulations related to admission.

6.2 It is not possible to ensure seat for the admitted student in any of the residential halls of Khulna University.

6.3 Candidates shall have to collect all sorts of necessary information related to MDPS admission from the notice board of Economics Discipline, Khulna University, Khulna. Candidates can contact MDPS Coordinator: Sk. Faijan Bin Halim, Assistant Professor, Room No. 3385, Second Floor, Kabi Jibanananda Das Academic Building, Khulna University, Khulna (Cell phone no.: 01739052829; E-mail: mdps@econ.ku.ac.bd).

(Professor Khan Mehedi Hasan, PhD)
Chairman
MDPS Admission Committee, Session: 2024-2025
Economics Discipline, Khulna University, Khulna - 9208
Contact number: 01755-615201 / 02-477734199 / 02-477734110; Ext.: 1173
E-mail: head@econ.ku.ac.bd

Economics Discipline
Social Science School
Khulna University

Application Form for Admission in
Master of Development and Policy Studies (MDPS) Program
Session: 2024-2025

For Office Use						
Student No.			Form No. **MDPS**			
Admission Test Roll No.				Merit Position		
Date of Admission						
Signature of the Registrar						

One Passport Size Photograph

(Paste here, don't staple)

Applicant to Fill in

1.	Applicant's Name	In Bangla		
		In English (CAPS)		
2.	Parents' Name	Father		
		Mother		
3.	Local Guardian (if applicable)	Name		
		Relation		Cell Phone Number:
4.	Present Address			
5.	Permanent Address			

6. Date of Birth (dd/mm/yyyy): / / **7.** Cell Phone Number: .....

8. E-mail Address:

9. Parents'/Guardian's Cell Phone Number: ..... Relation: .....

.....
Signature of the Applicant

Date:.....

Economics Discipline
Social Science School
Khulna University

MDPS Admission Test; Session: 2024-2025

Form No. **MDPS**			
Admission Test Roll No.			

One Passport Size Photograph

(Paste here, don't staple)

Admit Card

Applicant's Name	In Bangla	
	In English (CAPS)	
Parents' Name	Father	
	Mother	

.....
Signature of the Applicant

Date: .....

10. Academic Qualification of the Applicant:

Name of the Examination	Duration in Year	Year of Passing	Name of the Institution	CGPA / Total Marks	
				Obtained	Out of
BSS (Hons)/ Equivalent					
MSS/ Equivalent (if any)					
Other (if any)					

11. Job Experience (if applicable):

Name of the Post	Name of the Organization	From (dd-mm- yyyy)	To (dd-mm- yyyy)	Duration (Year)	Basic Salary (BDT/ Month)	Total Salary (BDT/ Month)

Applicant's Declaration

I have submitted the application form mentioned in the admission guideline. Information provided in this application form is true and correct. I accept that Khulna University reserves the right to cancel my admission at any time if any aforementioned information is found false or incorrect.

I promise that, if I get myself admitted in Khulna University:

i. I will abide by all the rules and regulations of the University;
ii. I will comply with any decision of the University or decision(s) of any person authorized by the University; and
iii. I will arrange my own boarding if the University cannot provide me with accommodation.

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Signature of the Applicant

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Signature of the Scrutinizer

For Office Use	
Comment of the Medical Officer: Fit / Temporarily unfit / Unfit …… Signature of the Medical Officer	…… Signature of the Chairman MDPS Admission Committee, Session: 2024-2025

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Instructions for Filling in and Submission of the Application Form

1. Fill in all the applicable sections of this form. Write N/A for 'Not Applicable' section(s).
2. The application must be accompanied by photocopies of the following documents:
   i. BSS (Hons)/equivalent certificate and mark-sheet/grade-sheet/academic transcript;
   ii. MSS/equivalent examination certificate and mark-sheet/grade-sheet/academic transcript;
   iii. Job experience certificate for only the candidates having three years Bachelor (Hons) degree; and
   iv. Two passport size color photographs to be pasted on the specified boxes of application form.
3. Application form along with all the above-mentioned documents is to be submitted either by post or directly to the office of Economics Discipline, Room No. 3339, Second Floor, Kabi Jibanananda Das Academic Building, Khulna University, Khulna-9208 during office hours (09.00 AM to 04.30 PM on weekdays and 4:00 PM to 8:00 PM at weekend) from 01.11.2024 to 20.01.2025.
4. Admit card for the admission test and all other information regarding admission is to be collected from the same office.

No candidate will be allowed to participate in the admission test without admit card.