

Admission Guideline
for
Master of Education (MEd) Program
Session: 2023-2024



Education Discipline
Education School
Khulna University
Khulna-9208
Bangladesh

Phone Number: +88-02-477734153 (Office); +88-01766344001

1. General Instruction

Education Discipline under Education School of Khulna University invites application from qualified candidates for admission (Mentioned in Section 2) in its Master of Education (MEd) program in the session of 2023-2024. The duration of the program is one year for Master's by Coursework and one and half year for Master's by Mixed-mode (Coursework + Dissertation/Project/Internship). There are five specializations or major in MEd program- Social Science Education, Science Education, Educational Evaluation and Research, Non-formal and Lifelong Education, and Primary and Pre-primary Education. There will be minimum of 5 seats for each specialization/major and maximum of 25 seats. Candidate who has appeared for final examination may also apply, but he/she has to submit original certificate within two months from the day of beginning of class.

2. Eligibility for Admission

Candidates seeking admission into Master of Education program must have sixteen years of schooling i.e. four-year bachelor degree in Education BEd (Hons.) or equivalent with a minimum CGPA 2.25/ Second class from any recognized university/ institution (home and abroad). Candidates in service must produce clearance/permission from his/her authority.

3. Admission Test

MEd admission test will be carried out either through written examination or viva voce in the fields of Education.

4. Time Schedule

- 4.1 **Distribution of Admission Form:** November 1, 2023 to December 13, 2023 from the Office of Education Discipline, Room No. 205, 1st Floor, Shaheed Syed Nazrul Islam Building, Khulna University, Khulna-9208, Bangladesh during office hours of working days on payment by cash of BDT. 2,000 (Two thousand) only.
- 4.2 **Submission of Admission Form:** Candidate has to submit completed Application Form to the same Office during office hours within the stipulated days as mentioned in section 4.1
- 4.3 **Publication of the List of Eligible Candidates with Roll Number:** December 18, 2023
- 4.4 **Date and Time of Admission Test:** December 22, 2023 at 10:00 am
- 4.5 **Publication of Admission Test Result:** December 26, 2023
- 4.6 **Admission from Merit List:** December 26, 2023 from 10:00 am to 03:00 pm
- 4.7 **Reporting from Waiting List:** December 27, 2023 from 10:00 am to 11:00 am
- 4.8 **Admission from Waiting List (if necessary):** December 27, 2023 from 11:00 am to 1:00 pm

- 4.9 **Tentative date of beginning of class:** January 09, 2024
- 4.10 **Tentative date of course registration:** January 09, 2024 to January 13, 2024 (without fine) and January 16, 2024 to January 20, 2024 (with fine). The admitted students need to keep close contact to the Discipline Office for getting final schedule.

5. Guideline for Submission of Application

- 5.1 Every candidate must have to submit the Application Form filling up by himself/herself to the Chairman, MEd Admission Committee 2023-2024, Education Discipline, Room No. 205, 1st Floor, Shaheed Syed Nazrul Islam Building, Khulna University, Khulna-9208, Bangladesh directly or by postal service during the time and date mentioned in section 4.1. Incomplete or erroneous Form will be rejected. **The Application Form sent by postal service reached after the deadline will also be rejected.** The candidate will have to collect his/her Admit Card for the admission test by own responsibility at the time of submitting the Application Form. Roll number of an applicant will be assigned to the list of eligible candidates as mentioned in the section 4.3. Eligible candidate needs to collect and write that roll number in the appropriate space of the Admit Card at his/her responsibility.
- 5.2 Following documents need to be attached to the Application Form:
- (i) Attested photocopies of certificate and mark sheet/transcript of BEd (Hons.)/ equivalent examination.
 - (ii) 02 (two) passport-size photographs taken recently pasted in the selected spaces on the Form.
 - (iii) No objection certificate from the employer (if applicable).

6. Medical Test

A doctor of Khulna University will examine the health of the selected candidates. If any kind of physical and /or mental disorder is identified and s/he could not participate in the educational activities of the University, then s/he will be considered disqualified for admission.

7. Rules for Admission

- 7.1 The candidates of the merit list will be admitted from 10:00 am to 03:00 pm on the scheduled admission day as mentioned in section 4.6. If any candidate fails to remain present in the scheduled date and time, selection of the candidature will be cancelled, *i.e.* after expiration the date and time of admission, candidates of merit list shall not be allowed to take admission under any circumstance. If any seat remains vacant after admission from the merit list, then the candidate from waiting list will be admitted according to his/her merit position.
- 7.2 The candidates in the waiting list must have to report in the scheduled date and time as mentioned in section 4.7. Later (as mentioned in section 4.8), only the reported candidates will be admitted on the basis of merit position subject to availability of vacant seat(s). If candidate(s) from quota is/are not found, the vacant seat(s) will be filled up from the merit list. No candidate will be admitted after 15 working days from the beginning of classes.

- 7.3 The admitted students must have to complete their course registration within 02 (two) weeks from the beginning of class, as mentioned in section 4.10. If any student fails to do so, his/her admission will be cancelled and within next 05 (five) working days, the required number of candidate(s) from the waiting list will be admitted according to the merit position in vacant seat(s).
- 7.4 Eligible candidates must have to submit original academic mark sheets/transcripts, certificates and no objection certificate from the respective institution (if necessary) along with 01 (one) set of photocopy of all documents to the Admission Committee at the time of admission.
- 7.5 Discipline will set the requirements for enrolling in the Dissertation group.
- 7.6 To accomplish the admission process, the probable required amount of money is BDT. 14,000.00 (Fourteen thousand) only.

8. Special Guideline

- 8.1 Admission test will be administered in English.
- 8.2 Admission committee reserves all rights to change any kind of rules and regulations related to admission.
- 8.3 It is not possible to ensure seat in any of the residential halls of Khulna University for the newly admitted students.
- 8.4 The candidates will have to collect all sorts of necessary information related to MEd admission from the Notice Board of Education Discipline, 1st Floor, Shaheed Syed Nazrul Islam Building, Khulna University, Khulna, Bangladesh.

(Professor Mst. Taslima Khatun)

Chairman

MEd Admission Committee 2023-2024

&

Head

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