

**Economics Discipline
Social Science School**



**Khulna University
Khulna**

**Master of Development Policy and Studies (MDPS)
Admission Guideline**

Session: 2017-2018

1. Rules for Admission in MDPS

Economics Discipline under Social Science School of Khulna University invites application from qualified candidates for admission in Master of Development Policy and Studies (MDPS) Program for the session 2017-2018. Total number of seat is 45 and duration of the program is one year and four months. The medium of instruction is English.

2. Eligibility for Admission

2.1 Admission requirements:

2.1.1 For admission in MDPS program, candidate from any discipline/department must have:

- i(a). a four-year bachelor degree or
- i(b). a three-year bachelor degree plus one-year master degree/equivalent degree or
- i(c). a three-year bachelor degree plus one year job experience or
- i(d). a two-year bachelor degree plus two-year master/equivalent degree or two-year job experience
- ii. at least five (05) points calculated on the basis outlined in section 2.1.2 with not more than one third class/division/ equivalent in all level of examinations
- iii. in case of job experience, it should be after graduation in executive or above executive level in a registered organization, i.e., at least Grade 10 officer of GOB/equivalent

2.1.2 The points for eligibility into the MDPS program will be calculated as follows:

Examination		Division/Class and Points		
		1 st Division/Class	2 nd Division/Class	3 rd Division/Class
S.S.C. or Equivalent	GPA*	3.50 and above	2.25 to below 3.50	1.00 to below 2.25
	Point	3	2	1
G.C.E. "O" Level	GPA	3.00 and above	2.00 to below 3.00	1.00 to below 2.00
	Point	3	2	1
H.S.C. or Equivalent	GPA*	3.50 and above	2.25 to below 3.50	1.00 to below 2.25
	Point	3	2	1
G.C.E. "A" Level	GPA	2.50 and above	1.50 to below 2.50	1.00 to below 1.50
	Point	3	2	1
Bachelor Degree (2 years)	CGPA	3.50 and above	2.25 to below 3.50	1.00 to below 2.25
	Point	3	2	1
Bachelor Degree (3 years)	CGPA	3.00 and above	2.25 to below 3.00	1.00 to below 2.25
	Point	4	3	2
Bachelor Degree (4/5years)	CGPA	3.50 and above	2.50 to below 3.50	2.00 to below 2.50
	Point	5	4	2
Master Degree	CGPA	3.00 and above	2.50 to below 3.00	2.00 to below 2.50
	Point	5	4	2

* Points on GPA for S.S.C. or equivalent and H.S.C. or equivalent examinations are calculated on a 5-point scale. Other CGPA are calculated on 4-point scale.

2.1.3 An applicant requiring job experience to be eligible for admission must provide experience certificate from appropriate employer with application form.

2.1.4 An entrepreneur (owner) candidate must provide certificate of registration and/or trade license of his/her organization with application form.

2.1.5 Candidate who has appeared in the final examination may also apply, but he/she has to produce original/provisional certificate before admission.

3. Admission Test

3.1 MDPS admission test will be administered through written examination.

3.2 Mark distribution of written examination will be as follows:

Subject	Mark	Time
English Grammar and Composition	20	75 Minutes
Analytical Ability and Mathematics	20	
General Knowledge	20	
Total	60	

4. Schedule

- 4.1 Distribution of admission form:** November 19, 2017 to January 11, 2018 from the office of Economics Discipline (room no. 3339, 2nd floor, Kobi Jibanananda Das Academic Building), Khulna University, Khulna, from 9.00AM to 4.45PM in working days on payment of BDT 1,000/- (one thousand) only by cash.
- 4.2 Submission of admission form:** Candidate has to submit completed application form to the same office during office hours within the stipulated days as mentioned in section 4.1. Along with the hard copy of an application form, a candidate must have to fill-up an online MDPS admission form, which can be accessed via <http://kuecon.ac.bd/>.
- 4.3 Publication of the list of eligible candidates with roll numbers:** January 14, 2018
- 4.4 Date and time of admission test:** January 19, 2018 from 10:00AM to 11:15AM
- 4.5 Publication of result:** January 22, 2018
- 4.6 Admission from merit list:** January 29, 2018 from 9:30AM to 1:00PM
- 4.7 Reporting from waiting list:** January 31, 2018 from 9:30AM to 11:00AM
- 4.8 Admission from the waiting list (if necessary):** January 31, 2018 from 11:30AM to 1:00PM
- 4.9 Starting of class (tentative):** February 01, 2018
- 4.10 Course registration (tentative):** February 01, 2018 to February 08, 2018 (without fine) and February 09, 2018 to February 15, 2018 (with fine). The admitted students need to keep close contact to discipline office for getting final schedule.

5. Application Guideline

- 5.1** Every candidate must have to submit the application form filled up by himself/herself to the Chairman, MDPS Admission Committee 2017-2018, Economics Discipline (room no. 3339, 2nd floor, Kobi Jibanananda Das Academic Building), Khulna University, Khulna – 9208 directly or by postal service during the time and date mentioned in section 4.1. Incomplete or erroneous form will be rejected. **An application sent by postal service reached after the dead line will also be rejected.** The candidate will have to collect his/her admit card for admission test by own responsibility at the time of submitting the application form. Roll number of an applicant will be assigned in the list of eligible candidates as mentioned in section 4.3. Eligible candidate needs to collect and write that roll number in appropriate place of the admit card at his/her own responsibility.
- 5.2** Following papers need to be attached with the application form:
- Attested photocopies of all mark sheets/transcripts and certificates.
 - 02 (two) recent passport size photographs pasted in the selected places of the form.
 - Experience certificate mentioning designation, job duration and basic salary (if applicable).

6. Approximate Cost

The tuition fees for MDPS program is as follows:	
Particulars	Amount in BDT
Term Fees (BDT 1800*4 terms)	7,200.00
Discipline Development Fund	6,000.00
Course Registration Fees	69,600.00
Total	82,800.00*

* In addition, student will have to pay admission and other fees as per the rule of Khulna University for master degree level, which might be approximately BDT 10,000.00 during the program.

To accomplish the admission process and course registration fees of 5 courses, only in the 1st term, approximate required amount is BDT 36,000 (thirty six thousand). Out of total MDPS fees, other expenses are payable in the subsequent terms.

7. Medical Test

A doctor of Khulna University will examine the health condition of the selected candidate. If any kind of physical and/or mental disorder is identified for which, it is not possible for the candidate to participate in the academic activities of this University, then he/she will be considered disqualified for admission.

8. Rules for Admission

- 8.1 Candidates of the merit list will be admitted from 9:30AM to 1:00PM on the scheduled admission day as mentioned in section 4.6. If any candidate fails to remain present in the scheduled date and time, selection of the candidate will be cancelled i.e. after expiration date and time of admission, candidates of merit list **shall** not be allowed to take admission under any circumstances. If any seat remains vacant after admission from the merit list, then candidate from waiting list will be admitted according to his/her merit position.
- 8.2 Candidates in the waiting list must have to report in the scheduled date and time as mentioned in section 4.7. Later (as mentioned in section 4.8), only the reported candidates will be admitted on the basis of merit position subject to availability of vacant seat(s).
- 8.3 Admitted students must have to complete their course registration within two weeks from the starting of class, as mentioned in section 4.10. If any student fails to do so, his/her admission will be cancelled and within the next five (05) working days, the required number of candidate(s) from the waiting list will be admitted according to merit position in vacant seat(s).
- 8.4 Eligible candidates must have to submit original academic transcripts and certificates along with one set photocopy to the Admission Committee for verification at the time of admission.

9. Special Guideline

- 9.1 Language of admission test is English.
- 9.2 Admission Committee reserves all rights to change any kind of rules and regulations related to admission.
- 9.3 It is not possible to arrange seat in residential Halls of Khulna University for the admitted students.
- 9.4 Candidates will have to collect all sorts of necessary information related to MDPS admission and program from the notice board of Economics Discipline (2nd floor, Kobi Jibanananda Das Academic Building), Khulna University, Khulna.

(Professor Dr. Shahnewaz Nazimuddin Ahmed)
Chairman
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