

Business Administration Discipline Khulna University

Admission to the Evening MBA Program 2017-18 (1st Batch)

Business Administration Discipline, Khulna University invites application from the prospective candidates (both Fresh Students and Executives) in its Evening MBA Program.

1. **No. of students to be admitted:** 45
2. **Duration of the Program:** 20 months
3. **Total Cost:** Tk. 150,000 (approx.)
4. **Class Time:** During the weekdays in the evening.
5. **Eligibility:**

5.1 For admission to the **Evening MBA program**, candidates must have:

For Fresh Candidates:

- i. Four/five years' bachelor degree, or
- ii. Bachelor degree and a master degree which altogether are equivalent to four years' bachelor degree, and
- iii. At least 8 (eight) points based on the calculations shown in the point calculation table with no more than one 3rd class/division (GPA less than 2.00) for all levels of examination.

For Executive Candidates:

- i. At least a two-year bachelor or an equivalent degree(s).
- ii. At least two years of working experience after graduation in any registered organization with minimum basic pay of Taka 11,000/= and at least five (05) points based on the calculations shown in the point calculation table with no more than one 3rd class/division (GPA less than 2.00) for all levels of examination.

Only the experiences after graduation will be counted

- All applicants have to submit required documents such as experience certificate/trade license/registration/TIN certificate as the proof of their working experiences
- Admission committee based on the above criteria and the documents submitted will evaluate appropriateness of experience

Point Calculation Table

Certificate/Examination		Division/Class and Points		
		1st Division/Class	2nd Division/Class	3rd Division/Class
S.S.C. or Equivalent	GPA*	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	3	2	1
G.C.E. "O" Level	GPA	3.00 and above	2.00 to below 3.00	1.00 to below 2.00
	Point	3	2	1
H.S.C. or Equivalent	GPA*	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	3	2	1
G.C.E. "E" Level	GPA	2.50 and above	1.50 to below 2.50	1.00 to below 1.50
	Point	3	2	1
Bachelor Degree (2 years)	CGPA	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	3	2	1
Bachelor Degree (3 years)	CGPA	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	4	3	2
Bachelor Degree (4/5 years)	CGPA	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	6	5	3
Master Degree	CGPA	3.50 and above	2.00 to below 3.50	1.00 to below 2.00
	Point	3	2	1

* GPAs for SSC or equivalent and HSC or equivalent are calculated on a 5-point scale. Other GPAs are calculated on 4-point scale.

* If a candidate is provided with both original and converted results of any certificate/degree examination, the original results will be considered for the minimum point's calculation.

6. Components of the Admission Test:

Evening MBA Admission Test will be based only on written examination. Distribution of marks will be as follows:

Dimensions	Marks
English Language, grammar and Free-hand Writing	55 (pass mark– 22)
Analytical Ability and Mathematical Problem Solving	45
Total	100 (pass mark– 40)

Notes: Qualified Candidates in the written exam will be invited for enrollment.

7. Application Form Collection and Submission:

Application form Collection	From office @ Tk. 30 during office hours or from website for free (www.ku.ac.bd or www.kuba.ac.bd)
Application Submission	To the office of BA Discipline (During Office hours 9:00 am to 4:00 pm) or by post on or before 08 March, 2018 .
Application Fee Tk. 1,500/=	In cash to the office to the office of BA Discipline (during office hour) or Pay Order (issued in favor of Chairman MBA Admission Committee)

8. Khulna University Quota:

There will be a quota of three (03) seats in Evening MBA Program (in addition to stipulated seats) for the faculty members and officers of Khulna University. Applicants for this quota have to obtain minimum pass mark (In each individual section and in total) in order to be eligible for admission.

9. Important Dates and Relevant Information:

- List of applicants eligible for the Admission Test will be displayed on the notice board on **March 12, 2018**.
- Written Examination will be held on **March 17, 2018** from 10.30 AM to 11.45 AM .
- Results of the Written Examination and list of the Candidates eligible will be published on **March 19, 2018**.
- Selected Candidates from the merit list will be admitted on **March 27, 2018** from **10:00 am to 1:00 pm**.
- Admission from the waiting list will be held on **March 27, 2018** from **1:30 pm to 2.00 pm**.
- Tentative date for the commencement of classes for both programs: **April 01, 2018**.

10. Special Instructions:

- a. Candidates applying with appeared certificate (having completed all written and viva-voce examinations) **must** submit their Final Result (Certificate/Mark sheet/Transcript) on or before **March 17, 2018** (day of written test).
- b. In case of detection of **any misleading, false and fabricated information by the applicant** regarding application matter during or after admission test, the admission committee holds the right to take any action. The admission committee also holds the sole right to take any action regarding the admission matters.
- c. **Candidates must appear physically for admission.**

11. Contact for Further Information:

Please contact the office of the Head, Business Administration Discipline, Ground Floor, কবী জীবনানন্দ দাশ একাডেমিক ভবন, (Academic Building-3), Khulna University, or call 01798215338 from 10.00 am to 4.00 pm in the weekdays.

(Professor Md. Mizanur Rahman)

Head

Business Administration Discipline and

Chairman

Evening MBA Admission Committee 2017-2018 (1st Batch)